

**SANDHILLS UTILITY SERVICES, LLC
FORT BRAGG, NC**

Job Title:	GIS Technician
Position Type:	Full Time - Non Exempt
Department: Technical Services	Reports to: GIS Supervisor

Job Description: Assist in building and maintaining the inventory of the electrical distribution system through GIS mapping. Run data analysis and create maps for the specific needs of the company. Export and deliver data to designated third parties in a timely fashion. Provide some technical support for users also utilizing the GIS software.

Education: High School diploma, and a two-year technical degree in Geographical Information Systems, electrical technology or related field experience. Additional training in Basic Electricity desired. Closely related and progressive job experience may substitute for a portion of the educational requirements.

Experience: Three years of GIS Technician experience.

Skills/Qualifications:

Understanding of basic GIS principles and practices
Experience with ESRI software and GPS hardware/software
Experience with AutoCAD and/or Micro station
Proficiency using Microsoft Office software
Knowledge of electrical utility systems
Microsoft Office

Physical Requirements: Must be physically able to perform the essential functions of the position, to include but not limited to, intermittently sitting, standing, stooping, walking, bending, crouching, and some heavy lifting.

Working Conditions: Normally works weekdays 7:30 am until 4:30pm, but is required to work overtime as needed. Some local travel and overnight stays will be required. Must be available to work during adverse weather conditions. Subject to be called in to work major outages. Work and communicate with electrical distribution engineers to as build and complete work orders.

Special Requirements:

Applicant must have or can obtain a valid North Carolina Driver's License
First Aid and CPR certification desired
Trained in electric utility safety preferred
Applicant must have a clear background check in accordance with Government regulations
Must pass a drug screening
Knowledge of electrical utility systems
Experience with Partner and WindMil Software

Other Duties: This job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities and activities may change at any time with or without notice.

